

**SUSTAINABLE COMMUNITIES PLANNING GRANT  
COORDINATING COMMITTEE**

**AGENDA for Tuesday, March 27, 2012, 10:00 AM  
H-GAC Conference Room A (2<sup>nd</sup> Floor)  
3555 Timmons Lane, Houston, TX 77027**

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- 1. Call to Order and Introductions**
- 2. Certify Quorum**  
A quorum of 13 is required to conduct committee business.
- 3. Public Comment**  
Members of the public wishing to address the Coordinating Committee will be given three minutes.
- 4. Approval of February 28, 2012 Meeting Minutes (Action)**
- 5. Metrics (Discussion)** Discussion/feedback on the how to structure the upcoming workgroup convening and metrics development process.
- 6. Public Engagement (Information)** Public engagement team members will be present to provide an update on the public engagement effort, needed items, and next steps.
- 7. Communications and Education Tools (Presentation)** –Sarita Turner, from PolicyLink will present about grantee learnings and successes in communication.
- 8. Updates**
  - **GAC Feedback**
  - **Financial Report** – H-GAC budget report and partner match reminders
- 9. Other Business**
- 10. Announcements**
- 11. Future Meeting Dates –**
  - Tuesday, April 24, 10:00 AM – 12:00 PM**
  - Wednesday, May 23, 2:00 PM – 4:00 PM**
  - Tuesday, June 26, 10:00 AM – 12:00 PM**
- 12. Adjourn**

In compliance with the Americans with Disabilities Act, H-GAC provides for reasonable accommodation for persons attending H-GAC functions. Requests should be received by H-GAC 24 hours prior to the function.